



CES BOARD OF DIRECTORS MEETING AGENDA

WEDNESDAY, MARCH 27, 2019 (6:30-9:00)

JOHN T OLVER TRANSIT CENTER, 12 OLIVE STREET, GREENFIELD, MA 01301

Please Note: There will be a new Board member orientation beginning at 5:30pm. Dinner is at 6:00 p.m.

AGENDA ITEM	TIME
1. Call to Order and Introductions – Board Chair Dan Hayes	6:30
2. Public Comment	6:40
3. Approve Minutes of January 30, 2019 Board Meeting; Finance Committee March 21, 2019 (vote required)	6:45
4. CES presentation - Mt Tom Academy	6:50
5. Legislators / Superintendents meeting	7:05
6. New Special Education Programs in Franklin County	7:15
7. Application from Gateway Regional School District for Membership in CES. Vote to approve the request for Gateway Regional School District to join CES. (vote required)	7:20
8. North Berkshire Academy. Vote to discontinue CES’s operation of North Berkshire Academy effective 6/30/19. (vote required)	7:25
9. Revised Policy - Inclement Weather Closings (vote required)	7:35
10. CES Financial Report FY 19– Barbara Siegel (votes required)	7:45
11. Hires and Separations (vote required)	8:00
12. Executive Director Evaluation - Presentation of Evidence for the Goals	8:05
13. Director of Finance and Treasurer Evaluations (votes required)	8:35
14.. Executive Director’s Report	8:45
15. Adjournment (vote required)	9:00

This notice was posted on 03/21/2019 at 1:00PM

Location:<https://www.collaborative.org/events-and-courses/upcoming-meetings/ces-board-directors-meetings-2018-19>

Collaborative for Educational Services
Board of Directors Meeting Minutes (DRAFT)
JANUARY 30, 2019
97 Hawley Street, Northampton, MA 01060

Present from the Board: Daniel Hayes, Cathy Englehardt, Virginia Ahart, Suzanne Crawford, Maureen Nichols, Michael Foran, Chris Paul, Jonathan Schmidt, Margaret Stancer, Don Sluter, Michael Knapp, Jenn Eichorn, Haley Anderson, Craig Cohen, Matt Wilhelm, Stephanie Conrod, Michael Simpson, Carl Schlerman, Howard Moore, Ed Sturtevant

Present from CES: Allison Garriss, William Diehl, Barbara Siegel, Terry Senio, Chris Taggart, Kathy Levesque

Call to Order and Introduce New Members

Dan Hayes called the meeting to order at 6:30 PM.

The Board did introductions.

Public Comment

Cathy Englehardt noted that in the 17 years on this board, this is her favorite configuration of people. Everyone is very engaged and here with a purpose.

Dan Hayes shared appreciation for everyone's thoughtful participation.

Don Sluter noted that he is glad that the counties are working well together.

MINUTE APPROVAL

11/14/18 Board of Directors Meeting

Cathy noted a couple of errors: Need to update so that Jonathan Schmidt is recognized in the heading as being a member of the Executive Committee. Also need to change the first motion to reflect that it was motioned by Jonathan Schmidt and seconded by Hussain Hamdan.

Cathy Englehardt moved that the Board approve the minutes as amended of the 11/14/18 Board of Directors meeting. Don Sluter seconded the motion. All board members were in favor and the motion passed.

1/22/19 Finance Committee Meeting

Dan Hayes thanks Hussain Hamdan for chairing the event due to his absence.

Don Sluter moved that the Board approve the minutes of the 1/22/19 Finance Committee meeting. Howard Moore seconded the motion. All board members were in favor and the motion passed.

CES Presentation - After School Department

Chris Taggart gave a presentation focusing on the 21st Century after school program located at Maple Elementary in Easthampton, MA. The presentation focused on the data and outcomes that are collected and reported to the funder (DESE). These programs focus on students who are struggling academically. Of note, students in the program achieve higher MCAS scores. Students identified as “high needs” who attend the program 5 times per week brought their scores up to 88%

CES FINANCIAL REPORT

COST OF LIVING ADJUSTMENT

Howard Moore reviewed the Finance Committee meeting and discussed highlights. The committee approved pushing forward a 2% COLA that seemed reasonable to offer CES employees while being fiscally responsible. This is for non-contract staff employed by CES. This is also dependent upon available funds in this current year.

Barbara noted that she proposed the 2% COLA recommendation to committee based on Consumer Price Index published on 1/16/19. There was no COLA in FY19 due to fiscal challenges. This 2% is for FY20 and would be effective July 1, 2019. Barbara also noted that FY19 was the first year in 18 years that there was no COLA given to employees.

Craig Cohen asked if this would impact the districts and increase their membership fees. Barbara confirmed that fees have not changed in years and are not currently changing.

Don Sluter moved that the Board approve the proposed 2% Cost of Living Adjustment (COLA) effective July 1, 2019. Cathy Englehardt seconded the motion. All board members were in favor and the motion passed.

HEC ACADEMY, MT TOM ACADEMY & NORTHERN BERKSHIRE ACADEMY SALARY SCALES AND HOURLY RATES

Barbara reviewed the documents provided to each Board Member in their packet. Barbara noted that this scale only affects employees in those programs. These scales include the 2% COLA that was just approved.

Cathy Englehardt moved that the Board approve the proposed scale for Teachers and Specialists and the hourly rates for Paraprofessionals, Assistant Teachers and Specialist Assistants effective July 1, 2019. Don Sluter seconded the motion. All board members were in favor and the motion passed.

FY20 HEC ACADEMY SUMMER TUITION RATES

Barbara reviewed the documents provided to each Board Member in their packet. Barbara noted that normally these rates are presented in March, but districts have requested the information sooner for budgeting purposes. Barbara noted that the member and non-member rates are below the state average.

Don Sluter moved that the Board approve the proposed FY20 HEC Academy tuition rates effective July 1, 2019. Jonathan Schmidt seconded the motion. All board members were in favor and the motion passed.

STATEMENT OF ACTIVITIES AND CHANGES IN FUND BALANCE

Barbara reviewed the documents provided to each Board Member in their packet.

Howard Moore moved that the Board approve the statement of activities and changes in fund balance reports for the period ending November 20, 2018 and approve the FY19 adjusted budget. Don Sluter seconded the motion. All board members were in favor and the motion passed.

EXTENSION OF AGREEMENT FOR THE NORTH BERKSHIRE ACADEMY

Bill reviewed our current agreement in place in regards to Northern Berkshire Academy. The plan had always been for this program to help launch a Collaborative in the Berkshires. Of those 3 Superintendents involved in the project, 2 of those have retired. At this time, they are not positioned to set up their own Collaborative yet. We had requested that they come to a decision on their next steps by 2/1/19. Those involved have requested one more month to consider their options.

Michael Knapp moved that the Board approve an extension of the agreement by one month for the North Berkshire Academy. Carl Schlerman seconded the motion. All board members were in favor and the motion passed.

REQUEST TO JOIN CES - GATEWAY REGIONAL AND WORTHING (RH CONWELL SCHOOL)

Bill noted that Gateway Regional used to be a member and have recently requested to join again. Worthington had always been considered part of the of the Hampshire Regional district (for CES purposes) but they have a desire to join formally on their own. CES is currently discussing the potential with the two districts and will come to the Board to vote on their membership towards the end of the school year if that is where the conversations progress.

HIRES AND SEPARATIONS (VOTE REQUIRED)

Bill reviewed the Hires & Separations report provided to each Board Member in their packet.

Michael Knapp moved that the Board approve the Hires & Separations from 11/1/18 through 12/31/18. Jonathan Schmidt seconded the motion. All board members were in favor and the motion passed.

ENDORSEMENT OF CHANGES IN COLLECTIVE BARGAINING AGREEMENT (VOTE REQUIRED)

Bill reviewed the highlights of the changes to the collective bargaining agreement between CES and SEIU 509 which was provided to each Board Member in their packet.

Don Sluter moved that the Board approve the changes in the Collective Bargaining Agreement for DYS and SEIS educators in SEIU 509. Jonathan Schmidt seconded the motion. All board members were in favor and the motion passed.

NEW LEGISLATION FOR COLLABORATIVES

Bill reviewed the highlights of the new legislation affecting Collaboratives that were provided to Board Members in their packets.

OTHER LEGISLATIVE MATTERS

LEGISLATIVE PRIORITIES

Bill reviewed the 2019 CES Legislative Priorities document that was provided to Board Members in their packets. Bill also shared a powerpoint which is in draft form. Once it is finalized, it will be shared with members.

Bill also noted that we have 9 legislators (or their aide) joining us at an upcoming Superintendents meeting to discuss legislative priorities at the urging of some of our representatives.

Dan reminded the group that February 7th is Rural School Day at State House

Stephanie Conrod and Jonathan Schmidt provided a summary of recent events in their districts sponsored by the Massachusetts Teacher Association with community members and several elected officials. Topics of discussion included district funding formulas and budgets.

RESOLUTION IN SUPPORT OF FULL FUNDING FOR OUR PUBLIC SCHOOLS

A resolution in support of full funding for our public schools was drafted and shared with all Board Members in their packets This resolution was drafted so that the CES Board of Directors can support and show legislators that we stand behind the initiatives to fully fund public schools.

Cathy Englehardt moved that the Board approve the resolution in support of full funding for our public schools. Stephanie Conrod seconded the motion. All board members were in favor and the motion passed unanimously.

EXECUTIVE DIRECTORS REPORT

Bill briefly reviewed the Executive Director's report to the Board of Directors dated January 30, 2019 which was provided to all Board Members in their packets.

TOPICS OF BOARD INTEREST AND OTHER ISSUES

Dan reminded all Board Members that if they ever want to add items to the agenda, please feel free to reach out to Dan, Bill or Allison.

ADJOURNMENT

Ed Sturtevant moved that the Board Members adjourn their meeting. Cathy Englehardt seconded the motion. All board members were in favor and the meeting adjourned at 9:00PM



**Collaborative for Educational Services
Finance Committee Meeting, March 21, 2019
Minutes for Board Approval**

In attendance were:

- Finance Committee members Hussain Hamdan, John Robert, and Dan Hayes (Board Chair, ex officio)
- Board Member Bob Decker
- CES: Barbara Siegel, Director of Finance and Operations, Bill Diehl, Executive Director, and Terry Senio, Deputy Director

1. Call to order – 8:04
2. Barbara presented the “CES Statement of Activities – 7/1/2018-1/31/2019”
 - a. Finance Committee members asked clarifying questions and received requested answers.
3. Barbara presented and explained the “Changes in Fund Balance, FY19 and FY18”
4. **A motion was made to accept the reports (#2 and #3, above) as presented; Dan made the motion; Hussain seconded; all were in favor.**
5. Hussain and Bob asked about the status of Mt. Tom and the North Berkshire Academy. Terry updated the group with the news that both programs were doing well, were fiscally sound, and would be further discussed at the Board meeting on March 27, 2019.
6. Barbara gave a verbal update on our Indirect Revenues. We have already exceeded our goal for the year. The new Indirect is \$63,033 (goal of \$60k). The adjusted Indirect from previously known grants/contracts is \$46,816 (this includes additional return of indirect revenues to DYS & SEIS). Total = \$109,848
7. Barbara presented scenarios for retroactive COLAs to CES staff who had not received a COLA in FY2019. (COLAs were provided to educators in the SEIU 509 Bargaining Unit and some at the Academies). Both a 1% and a 2% scenario were presented.
 - a. The Committee discussed the COLAs, recognizing that staff deserved this, and recognizing the budget consequences.
 - b. **The Committee voted to recommend to the Board a retroactive COLA for FY19, with the percent to be decided by the Board based on numbers available at the time of the March 27 Board meeting.** Hussain made this motion, John seconded, and all were in favor.
8. The Committee decided to start the next meeting (and maybe all future ones) at 8:30 rather than 8:00
9. **Hussain moved to adjourn the meeting**, Dan seconded, and all were in favor. The meeting adjourned at 8:35 am.

Respectfully submitted,

William Diehl, Acting Secretary

**BRIEF DESCRIPTION OF FEBRUARY 15, 2019
LEGISLATORS / SUPERINTENDENTS MEETING AT CES**

Franklin and Hampshire Counties have four new State Representatives and one new Senator. At the recommendation of two of our veteran legislators - Senator Hinds and Representative Vega - CES hosted a highly successful meeting of all 20 of the Superintendents in both counties with nine of our twelve area legislators (or aides), including all the new legislators.

State legislators in attendance included Representatives Natalie Blais, Daniel Carey, Mindy Domb, Lindsay Sabadosa, Aaron Vega; Senator Joanne Comerford; and legislative aides Melissa Eaton (Rep. Susannah Whipps), Paige Dolinski (Rep. Paul Mark), Laura Britton (Rep. Sabadosa) and Jonathan Gould (Sen. Adam Hinds).

Short, topical presentations were given by Bill Diehl, Executive Director, CES; Michael Morris, Superintendent of Amherst-Pelham Regional Public Schools; Michael Buoniconti, Superintendent of Mohawk Trail Regional School District; and John Provost, Superintendent, Northampton Public School. These presentations introduced critical topics, and provided research for small group discussions.

The theme was *Challenges Facing Education in Our Region*, and the presentations and discussions were specific to the districts in our two counties. The focus during the morning included the challenges for towns in supporting educational costs, Foundation Budget changes, inadequate coverage of increasing education cost areas like transportation and special education, and relief for small and rural schools. Legislators shared their work on new and proposed legislation focusing on these issues of education funding at the state level.

As Senator Comerford wrote afterwards: "Bill and all, this AM was incredible!" Information about the meeting and the materials distributed at the event can be found on our website, here:

<https://www.collaborative.org/WMass-district-research-analysis?tca=cy0ZRQD66zck6URt9AFnyZqq1Fb20wJbKnl2D90gXwI>

New Special Education Programs in Franklin County (with Pioneer Valley Regional School District)

Passages Therapeutic Classroom Early Grades:

The Passages Intensive Therapeutic Classroom for early grades offers a supportive environment for building necessary social-emotional skills in young children while ensuring the integrity of the learning process for others. The program fully integrates supports, training and coaching for classroom teachers on creating effective social-emotional learning environments, providing needed classroom expectations, trauma informed care, tiered instruction, and brain based and universal designs for learning. The early grades Therapeutic Classroom is hosted by Pioneer Valley School District, in partnership with CES. The program accepts students from any Franklin County school district.

Passages Transition and Re-entry Program

The Passages Transition and Re-entry Program offers an alternative middle and high school classroom hosted by Pioneer Valley Regional School District, in partnership with CES. The program is designed to support students, families, and teachers through student transitions from any out-of-school placement to the conventional school environment. The program is of short duration: 1-60 days. It is not a special education placement, but can accept students who have been identified with special education needs. The program accepts students from any Franklin County school district.

GATEWAY REGIONAL SCHOOL DISTRICT
BLANDFORD-CHESTER-HUNTINGTON-MIDDLEFIELD
MONTGOMERY-RUSSELL

March 19, 2019

Collaborative For Educational Services
Attn: Bill Diehl
97 Hawley Street
Northampton, MA 01060

Dear Bill:

Let this letter serve as an official request for the Gateway Regional School District to join the Collaborative for Educational Services.

At its March 13, 2019 meeting, the Gateway Regional School Committee voted unanimously in favor of joining the Collaborative for Educational Services.

If you need additional information, please don't hesitate to contact the district. We look forward to working with you in the future.

Sincerely,



Dr. David Hopson,
Superintendent of Schools

--District Vision Statement--

The Gateway Regional School District will provide an exemplary education that challenges all students in an instructional setting appropriate to their needs.

SECTION VIII. Amendment of Agreement

This Agreement may be amended at any time. An amendment may be proposed through a written notice to the Board provided by any member or representative or by the Executive Director. Amendments must be passed by the affirmative vote of two-thirds of those representatives present at the meeting in which the vote is taken. Such amendments, as so voted, shall be mailed to each member no later than ninety (90) days preceding the end of the fiscal year, and shall become effective on the first day of the fiscal year following the approval of the amended Agreement by two-thirds of the members and the Board of Elementary and Secondary Education. Any admission of a new member or withdrawal of an existing member requires an amendment to this Agreement which must be approved by a two-thirds vote of the Board and approved by two-thirds of the members. No amendment to this Agreement will be valid until approved by the Board of Elementary and Secondary Education in accordance with M.G.L. C. 40, § 4E of the Massachusetts General Laws, as most recently amended.

SECTION IX. Admission of New Members

Membership shall be available to all school committees and charter school boards in Massachusetts. Application for new membership shall be in the form of a vote at a legally constituted meeting of the applying school committee or charter school board of directors to adopt and sign the "Agreement of the Collaborative for Educational Services." A school committee or charter school board approved for membership subsequent to June 30, 2009 shall be designated as a non-founding member. The approved application from the applying school committee or charter school board of directors will be submitted to the Board. Upon a two-thirds approval of the Board, an amendment shall be prepared as outlined in Section VIII. Once an amendment to the Agreement (as outlined in Section VIII) is accepted by two-thirds of the members, and by the Board of Elementary and Secondary Education, the applicant school committee or charter school board of directors will become full, non-founding members. Membership of any such new member shall begin at the start of the new fiscal year provided that all requisite approvals for such admission, including that of the Board of Elementary and Secondary Education's approval, shall be obtained no later than the preceding April 30.

AGREEMENT

This Agreement is entered into by and among the COLLABORATIVE FOR EDUCATIONAL SERVICES, INC. (hereinafter referred to as "CES"), an educational collaborative established under M.G.L. c. 40, sect. 4E with a principal place of business at 97 Hawley Street, Northampton, Massachusetts and the school districts of North Adams, with a principal place of business at 37 Main Street, Suite 200, North Adams, MA 01247, Adams-Cheshire, with a principal place of business at 191 Church St., Cheshire, MA 01225, and Northern Berkshire School Union, with a principal place of business at 98 Church St. North Adams, MA 01247, known collectively as the Northern Berkshire Consortium (hereinafter to as "the Districts" or "the Consortium").

WHEREAS, the Consortium recognizes that CES has a history and demonstrated capacity to provide comprehensive and effective planning, implementation, support, professional development, and management for educational projects, schools, and institutions, including specialized programs and schools for students with special needs. and has worked closely with schools, school districts, educational organizations, families, and a range of community partners to enhance educational opportunities for children and youth, with a focus on those at risk of failure; and

WHEREAS, the Consortium wish to improve the educational opportunities and outcomes for selected groups of students with special needs by providing specialized program(s) within or near to the Districts; and

WHEREAS, CES and the Districts, through an Efficiency and Regionalization Grant from the Governor's office, have worked together on planning a program, known as the North Berkshire Academy (hereinafter "the Academy") for an identified group of students with special needs, identifying potential students, locating a site for the program and hiring a project director with the goal of opening the program in January of 2018; and

Now, therefore, for valuable consideration acknowledged as given and received, CES, the Consortium and the Districts comprising the Consortium agree as follows:

1. CES agrees to open, manage and operate the Academy, beginning in January 2018. So long as the number of students placed in the Academy is sufficient to make the Academy financially sustainable as determined by CES' Board of Directors, and the Districts pay their share of the costs for operating the Academy when billed, CES agrees to continue the program for eighteen (18) months or until such time that the responsibility for the operation of the Academy is assumed by a different entity or is discontinued by CES Board of Directors. However, the Academy shall remain in operation so long as the Districts and other school districts who have placed students at the Academy pay tuition sufficient to cover the total costs of CES for operation of the Academy by the dates on which such payments are due; and 2) the Department of Elementary and Secondary Education has given approval for the operation of the Academy.
 - A. In the event that one of the Districts fails to pay its portion of the costs associated with the Academy's operation, then CES can terminate the placements of the students sent from that district and may bring a legal action against the District to recover the money owed.

2. CES agrees to waive the surcharge for non-member districts contained in its Collaborative Articles of Agreement for students from the Districts and/or for those students for whom the Districts may be the fiscally responsible for the initial eighteen (18) months of the implementation of this program. However, school districts which send students to the Academy and are not members of the Consortium shall be charged the non-member surcharge.
3. The Districts agree that the Academy is a program of CES, and as such, CES has sole discretion to determine any and all policies, procedures and issues concerning the operation of the Academy, including but not limited to, terms and conditions of employment as well as the number of all staff members associated with the Academy, level of services, methodology(ies), and whether the Academy is an appropriate placement for a student. Students referred by the Districts for admission to the Academy are not accepted automatically, but rather, shall participate in the regular intake process established by the Academy.
4. The Districts agree to assume responsibility for the transportation of their students to and from the Academy. Districts also agree to share or use their own providers of specialized services for their students in the Academy if CES is unable to provide those services.
5. Payments due from the Districts for the costs of operating the Academy shall be billed on at least a quarterly basis¹ and the Districts are obligated to pay such bills upon receipt of the bill. Interest may be charged for late payment of bills.
6. CES shall communicate periodically in writing with the superintendents of the Districts concerning enrollment, referrals of students, sustainability of the Academy, and other issues concerning the operation of the Academy which may arise from time to time.
7. If one of the Districts wishes to terminate this Agreement for any reason, that district shall give written notice, by certified mail, return receipt requested, to the Executive Director of CES and the superintendent of the other districts which make up the Consortium no later than February 1 in order to terminate the Agreement by the end of that fiscal year. Termination of the Agreement by one or more of the Districts can only occur on June 30 of any fiscal year, and only if notice, consistent with this paragraph, has been provided to all parties concerned.
8. This Agreement can only be changed or added to by a writing signed and dated by the Executive Director of CES and the superintendent of each of the Districts.
9. This Agreement shall be binding on and inure to the benefit of the Parties and their respective heirs, successors and assigns.
10. If any provision of this Agreement shall be held invalid or unenforceable by any

¹ For January through June, 2018, as the program is building enrollment, tuition will be adjusted and billed on a monthly basis to reflect the number of students enrolled.

court of competent jurisdiction, all of the remaining portions of this Agreement shall nevertheless remain in full force and effect.

- 11. This Agreement sets forth the entire and complete understanding and agreement between the Parties. No party is relying on any written or oral statement or representation not set forth herein.
- 12. CES warrants and certifies that its undersigned representative is duly authorized to execute this binding Agreement on its behalf. Each of the Districts warrant and certify that the undersigned representative has the legal authority to execute this binding Agreement on behalf of the district of which he/she is the superintendent.
- 13. This Agreement shall be effective as a sealed instrument, and shall be governed by and construed under the laws of the Commonwealth of Massachusetts.

IN WITNESS WHEREOF, the Parties hereby execute this Agreement in four (4) duplicate originals.

William Diehl Date
Executive Director,
Collaborative for Educational Services

Barbara Malkas Date
Superintendent,
North Adams Public Schools

Robert Putnam Date
Superintendent,
Adams-Cheshire Regional School District

Jonathan Lev Date
Superintendent,
North Berkshire School Union



INCLEMENT WEATHER CLOSINGS CES ADMINISTRATIVE OFFICES NORTHAMPTON MA POLICY AND PROCEDURES

(Changes for Board to review / approve are highlighted and boldened)

Applies to: Employees who work out of the offices located at 97 and 123 Hawley Street as well as HEC Academy administrative staff.

Purpose: *To enable employees to stay off of the road when conditions are considered unsafe for driving**. Time off is paid so that employees do not have to choose between their own safety and a loss of income.

*unsafe for driving criteria is determined based on school district closings, **delayed openings or early dismissals** within Hampshire County.

Policy: The Administrative offices and programs of CES will be closed, **open late or be dismissed early** due to inclement weather on days when all CES Hampshire County school districts are closed for inclement weather *or* at the discretion of the executive director or his/her designee (this applies to days when school is not in session).

When CES administrative offices are closed for all or part of a day due to inclement weather, benefit eligible employees are compensated **for the time during their regularly scheduled day that they do not work** based on 1/10 of their standard bi-weekly hours. Employees with concerns about this should talk with HR. **This will be pro-rated depending on the number of hours the offices are closed.** Employees contracted to work a specific number of days are not compensated for such closings.

Although employees are not required to be present at the work location, those with the ability to work from home are expected to do so when that is necessary in order to fulfill the daily responsibilities of their position.

Procedure: A posting is placed on the CES website once a weather-related cancellation, **schedule change or postponement** has been confirmed. Employees are notified of a weather-related cancellation via *One Call Now* (group messaging and emergency notification service) typically between the hours of 6 and 7 am. **There may be times when notification occurs at other times during the day prior to the expected closure, schedule change, delayed opening or early dismissal.**

When locations are not closed: Employees are expected to report to work as close to normal working hours as travel conditions allow. Whenever an employee will be late, or chooses to be absent, they must follow standard notification procedures. When the district in which an employee resides is closed, they will not be required to report to work even if the location in which they work is open and they will be compensated in accordance with the paragraph above. All other employees, who choose not to work, must use personal or vacation time in order to receive compensation for weather related absences.

When CES and the district in which an employee resides is open, employees who are not comfortable or able to travel to their specific workplace during inclement weather and who are able to perform their job functions at home, may do so with the approval of their supervisor. In this case they would be paid accordingly.

When employees leave work early, are late to work or choose to be absent: Employees who leave work early, arrive late, or choose to be absent, are permitted to make up a limited amount of missed time with their supervisor's approval as long as that time occurs within the same payroll cycle as the time missed; otherwise, the employee must use personal or vacation time in order to be compensated for the time that they did not work.

Employees who already planned on using a sick, personal or vacation day, will still "use" their sick, personal or vacation day. In this circumstance, employees are already not traveling to work on these days and as such are not potentially required to drive for work reasons, when the conditions have been identified as unsafe. In this case, there is also no expectation that the employee perform work when they have already scheduled a day off.

Please note: *We recognize that weather conditions vary from place to place, for this reason we leave it up to each employee to determine their individual responses* to inclement weather regardless of the office being open or closed.*

** late arrivals, early departures or absences*

This policy does not apply to unionized staff. These individuals should follow the policy written in your union contract.

*This policy does not apply to non-unionized CES staff members working under the DYS or SEIS contracts. These individuals should follow the protocol established by each of these funding sources for weather related emergency closing, **delayed openings or early dismissals.***

Collaborative for Educational Services
Statement of Activities
FY19 for the Period 7/1/2018 through 01/31/19

General Fund	Operations & Business Development	FY19 Approved Budget	FY19 Changes to Budget	FY19 Adjusted Budget	Jul - Jan Period Budget	Jul - Jan Actual	Period Budget vs Actual	Projected through 6/30/2019 Actual	Available Budget Balance
Birth to Age 22		3,316,400	-	3,316,400	1,934,567	1,690,001	87.36%	1,588,622	3,278,623
		3,316,400	-	3,316,400	1,934,567	1,641,093	84.83%	1,567,066	3,208,159
		-	-	-	-	48,908	3%	21,556	70,464
		-	-	-	-	-	-	-	(70,464)
Professional Services		3,268,223	-	3,268,223	1,906,463	1,827,980	95.88%	988,649	2,816,629
		3,268,223	-	3,268,223	1,906,463	1,662,726	87.22%	1,105,100	2,767,826
		-	-	-	-	165,754	9%	(116,451)	48,803
		-	-	-	-	-	-	-	(48,803)
Total General Fund		1,760,367	-	1,760,367	1,026,881	860,771	83.82%	529,500	1,390,271
		1,760,367	-	1,760,367	1,026,881	948,551	92.37%	524,585	1,473,136
		-	-	-	-	(87,781)	-9%	4,915	(82,866)
		-	-	-	-	-	-	-	370,096
		-	-	-	-	-	-	-	287,231
		-	-	-	-	-	-	-	82,866
General Fund Net - Surplus/(Deficit)		8,344,990.00	-	8,344,990.00	4,867,910.83	4,378,751.70		(89,980)	36,401
		\$	\$	\$	\$	\$		\$	\$
Special Revenue Fund		2,822,493	-	2,822,493	1,646,454	1,308,844	79.49%	1,513,649	2,822,493
Birth to Age 22		2,822,493	-	2,822,493	1,646,454	1,308,844	79.49%	1,513,649	2,822,493
		-	-	-	-	(0)	0.00%	0	-
		-	-	-	-	-	-	-	-
Professional Services		1,913,954	-	1,913,954	1,116,473	682,868	61.16%	1,231,086	1,913,954
		1,913,954	-	1,913,954	1,116,473	682,868	61.16%	1,231,086	1,913,954
		-	-	-	-	-	0.00%	-	-
		-	-	-	-	-	-	-	-
DYS		16,288,500	-111,100	16,177,400	9,436,817	7,980,488	84.57%	8,196,912	16,177,400
		16,288,500	-111,100	16,177,400	9,436,817	7,980,488	84.57%	8,196,912	16,177,400
		-	-	-	-	0.20	0.00%	(0)	-
		-	-	-	-	-	-	-	-
SEIS		8,962,591	-165,000	8,797,591	5,131,928	4,049,598	78.91%	4,747,993	8,797,591
		8,962,591	-165,000	8,797,591	5,131,928	4,049,598	78.91%	4,747,993	8,797,591
		-	-	-	-	(0.03)	0.00%	0	-
		-	-	-	-	-	-	-	-
Total Special Revenue		29,987,538	(276,100)	29,711,438	17,331,672	14,021,799		(0)	\$
		\$	\$	\$	\$	\$		\$	\$
Special Revenue Fund Net - Surplus/(Deficit)									
Combined General & Special Revenue Funds		38,332,528	-276,100	38,056,428	22,199,583	18,400,550		18,796,410	37,196,961
		38,332,528	-276,100	38,056,428	22,199,583	18,274,169		18,886,390	37,160,560
		-	-	-	-	126,381		(89,980)	36,401
		-	-	-	-	-		-	(89,980)
		-	-	-	-	-		-	36,401
		-	-	-	-	-		-	859,467
		-	-	-	-	-		-	895,869
		-	-	-	-	-		-	(36,401)

**Collaborative for Educational Services
Changes in Fund Balance
FY19 for the Period 7/1/2018 through 11/30/18**

	FY19 1/31/2019	FY18 1/31/2018	Difference FY19 - FY18
Revenues			
Operations & Business Development	1,690,001	1,636,962	53,039
Birth to Age 22	1,827,980	1,395,940	432,040
Professional Services	860,771	842,917	17,854
Grants & Contracts	14,021,799	14,159,969	(138,170)
	<u>18,400,550</u>	<u>18,035,788</u>	<u>364,762</u>
Expenditures			
Operations & Business Development	1,641,093	1,733,046	(91,953)
Birth to Age 22	1,662,726	1,497,250	165,476
Professional Services	948,551	941,169	7,382
Grants & Contracts	14,021,799	14,159,969	(138,170)
	<u>18,274,169</u>	<u>18,331,434</u>	<u>(57,265)</u>
Excess of Revenues over Expenditures	126,381	(295,646)	422,027
Depreciation	(164,541)	(233,765)	69,224
Net Changes in Assets	(38,160)	(529,411)	491,251
Fund Balance - Beginning of Year	3,306,085	3,328,588	(22,503)
Fund Balance - End of Period	3,267,925	2,799,177	468,748
Program Net Amounts:			
Operations & Business Development	48,908	(96,084)	144,992
Birth to Age 22	165,254	(101,310)	266,564
Professional Services	(87,781)	(98,252)	10,471
	<u>126,381</u>	<u>(295,646)</u>	<u>422,027</u>
Grants & Contracts	0	0	0
	<u>126,381</u>	<u>(295,646)</u>	<u>422,027</u>

(217,333) FY17
(397,188) FY16
(120,668) FY15

	Projected through 6-30-19	1% COLA	Adjusted Projection	2% COLA	Adjusted Projection
<u>General Fund</u>					
Shared Services	70,464	21,615	48,849	43,229	27,235
Birth to Age 22	48,803	16,767	32,036	33,533	15,270
Professional Services	(82,866)	9,211	(92,077)	18,421	(101,287)
	<u>36,401</u>	<u>47,592</u>	<u>(11,191)</u>	<u>95,184</u>	<u>(58,783)</u>
<u>Special Revenue</u>					
Shared Services	-	150	-	300	-
Birth to Age 22	-	32,449	-	64,898	-
Professional Services	-	6,364	-	12,728	-
DYS	-	9,498	-	18,996	-
SEIS	-	7,919	-	15,839	-
		<u>56,380</u>		<u>112,760</u>	
Total COLA Cost		<u><u>103,972</u></u>		<u><u>207,944</u></u>	

HIRES AND SEPARATIONS January 1st - February 28th, 2019

HIRES						
Last	First	DATE HIRED	PROGRAM	POSITION	Part-time or Full-time	
Metallo	Leah	01/02/2019	21st CCLC	Activity Leader	Part-Time	
Diaz	Karen	1/2/2019	Prof Dev	Instructor	Part-Time	
Stavelly-Hale	Rachel	1/2/2019	Licensure	Instructor	Part-Time	
Ever	Elizabeth	1/11/2019	Early Childhood	Temp Admin Assistant	Part-Time	
Boyer	Marie	1/14/2019	21st CCLC	Activity Leader	Part-Time	
Green	Keisha	1/14/2019	Prof Dev	Facilitator	Part-Time	
Richard-Harrington	Gabrielle	1/14/2019	Prof Dev	Facilitator	Part-Time	
Panasci Lima	Rachel	1/22/2019	Prof Dev	Project Coordinator	Part-Time	
O'Keefe	Melinda	1/28/2019	21st CCLC	Activity Leader	Part-Time	
Flanders	Jillayne	1/28/2019	Early Childhood	Interim Coordinator	Full-Time/Temp	
Horrigan	Emily	2/1/2019	21st CCLC	Activity Leader	Part-Time	
DeGrave	Susan	2/4/2019	21st CCLC	Activity Leader	Part-Time	
Listinsky	Jean	2/4/2019	SPED	Paraprofessional	Full-Time	
Jordan	Alec	2/4/2019	SPED	NBA Tutor	Part-Time	
Ahn	Veronica	2/4/2019	SPED	Sub Paraprofessional	Part-Time	
Watkins	Theresa	2/4/2019	21st CCLC	Activity Leader	Part-Time	
Lawrence	Brian	2/4/2019	21st CCLC	Activity Leader	Part-Time	
Sherburne	Kaylee	2/6/2019	Early Childhood	Child Caregiver	Part-Time	
Camp	Kaitlyn	2/11/2019	21st CCLC	Activity Leader	Part-Time	
Colon	Michaelangelo	2/11/2019	SPED	Paraprofessional	Part-Time	
Farias	Ana	2/11/2019	Early Childhood	ASQ Specialist	Part-Time	
Young	Casey	2/25/2019	21st CCLC	Activity Leader	Part-Time	
Smith	Alisha	2/25/2019	Prof Dev	Facilitator	Part-Time	
Agron	Joseph	2/28/2019	Prof Dev	Instructor	Part-Time	

SEPARATIONS						
Last	First	DATE OF SEPARATION	PROGRAM	POSITION	Part-time or Full-time*	
Drago	Rebecca	10/27/2017	Prof Dev	Instructor	Part-Time	
Vasconcelos	Ana	10/27/2017	Licensure	Program Supervisor	Part-Time	
Batista-Guerra	Adriana	12/22/2017	Early Childhood	Presenter	Part-Time	
Lachiara	Gabrielli	02/16/2018	Prof Dev	Instructor	Part-Time	
Hodges	Meagan	03/02/2018	Early Childhood	Child Caregiver	Part-Time	
Dillon	Peter	03/16/2018	Licensure	Instructor	Part-Time	
Morton	Richard	04/27/2018	Early Childhood	Specialist	Part-Time	
Burke	John	05/11/2018	Licensure	Instructor	Part-Time	
Kessler	Lauren	05/25/2018	21st CCLC	Activity Leader	Part-Time	
Jacobson	Molly	06/08/2018	21st CCLC	Activity Leader	Part-Time	

Roth	Eric	06/08/2018	Early Childhood	Specialist	Part-Time
Cousineau	Christine	06/22/2018	21st CCLC	Activity Leader	Part-Time
Iverson	Kristen	06/22/2018	Licensure	Instructor	Part-Time
Levine	Alice	06/22/2018	Licensure	Instructor	Part-Time
Sakata	Josue	06/22/2018	Prof Dev	Presenter	Part-Time
Seltzer	Danielle	06/22/2018	Licensure	Educator	Part-Time
Lucas	Cheryl	07/06/2018	Early Childhood	Presenter	Part-Time
Rabideau	Robin	07/06/2018	Prof Dev	Instructor	Part-Time
Stevenson	Annie	08/03/2018	Early Childhood	Music Instructor	Part-Time
Alberti	Molly	08/03/2018	21st CCLC	Activity Leader	Part-Time
Algarin	Luis	08/03/2018	21st CCLC	Activity Leader	Part-Time
Embury	Brianna	08/03/2018	21st CCLC	activity Leader	Part-Time
Hernandez-Castro	Tatiana	08/03/2018	21st CCLC	activity Leader	Part-Time
Hayes	Kelly	08/03/2018	21st CCLC	Activity Leader	Part-Time
Huang	Zi-Rong	08/03/2018	21st CCLC	Activity Leader	Part-Time
Jimenez-Soto	Omar	08/03/2018	21st CCLC	Activity Leader	Part-Time
Sudnick	Tyler	08/03/2018	21st CCLC	Activity Leader	Part-Time
Luciano-Cortes	Edgardo	08/03/2018	21st CCLC	Activity Leader	Part-Time
Miranda	Edson	08/03/2018	21st CCLC	Activity Leader	Part-Time
O'Hare	Joseph	08/03/2018	21st CCLC	Activity Leader	Part-Time
Page	Mark	08/03/2018	21st CCLC	Activity Leader	Part-Time
Reid	Sahida	08/03/2018	21st CCLC	Activity Leader	Part-Time
Belanger	Theresa	08/17/2018	21st CCLC	Activity Leader	Part-Time
Boysen	Anna	08/17/2018	21st CCLC	Activity Leader	Part-Time
Dimitroglou	Kelly	08/17/2018	21st CCLC	Activity Leader	Part-Time
Browne	Lauren	08/17/2018	21st CCLC	Activity Leader	Part-Time
Gendreau	Nicolas	08/17/2018	21st CCLC	Activity Leader	Part-Time
Revord	Margaret	08/17/2018	21st CCLC	Activity Leader	Part-Time
Ricks	Olivia	08/17/2018	21st CCLC	Activity Leader	Part-Time
Sullivan	LeeAnn	08/17/2018	21st CCLC	Activity Leader	Part-Time
Bonaceto	Estelle	08/31/2018	21st CCLC	Activity Leader	Part-Time
Damseaux	Kara	08/31/2018	21st CCLC	Activity Leader	Part-Time
Exum	Hannah	01/14/2019	21st CCLC	Activity Leader	Part-Time
Jones	Shatoyia	01/25/2019	SPED	Paraprofessional	Full-Time
Ward	Nancy	01/11/2019	Early Childhood	QRIS/ASQ Project Director	Full-Time
White	Alexa	01/07/2019	Early Childhood	Child Caregiver	Part-Time

Full-time: 35 + hrs/wk

*Part-time: 20 - 34 hrs/wk

Part-time: less than 20 hrs/wk

HIRES AND SEPARATIONS January 1st - February 28th, 2019

HIRES

NAME	DATE HIRED	PROGRAM	POSITION	Part-time or Full-time
SMITH, LISA	1/7/2019	DYS	TEACHER	FULL-TIME
SMIRNOV, MIRIAM	1/28/2019	SEIS	TEACHER	FULL-TIME
MENARD, CASSANDRA	2/11/2019	DYS	TEACHER	FULL-TIME
HARTFORD, TERENCE	2/25/2019	DYS	SUBSTITUTE TEACHER	PART-TIME

SEPARATIONS

NAME	DATE OF SEPARATION	PROGRAM	POSITION	Part-time or Full-time
ROCHA LEE, KARENINA	1/18/2019	SEIS	TEACHER	FULL-TIME
YOUNG, EVAMARIE	1/18/2019	SEIS	TEACHER	FULL-TIME

Full-time: 35 + hrs/wk

*Part-time 20 - 34 hrs/wk

Part-time: less than 20 hrs/wk

Superintendent Evaluation of William Diehl, Executive Director, Collaborative for Educational Services

INTRODUCTION

As a CES board member, you are being asked to complete this two-part review of Bill Diehl, Executive Director of CES. **The first part** of this review asks you to rate Bill's progress in each of his five goal areas for 2018 – 2019. **The second part** of this review asks you to rate Bill's work with member districts and with the board.

If you have any questions, please contact Rebecca Mazur at the Collaborative at rmazur@collaborative.org, or 413.270.4402. Thank you.

PART 1: PROGRESS TOWARD 2018-2019 GOALS

Below, Bill Diehl has provided a brief report of his progress in each of five goals areas for 2018-2019. For a detailed description of the five goals, see [this document](#).

After each description of progress, you will be asked to rate Bill's work this year, and you will have the opportunity to explain your rating if you wish.

Goal 1: Professional Practice

Bill's half-page description to go here, with links to artifacts.

Please rate Bill's performance this year related to Goal 1:
Exemplary / Proficient / Needs Improvement / Cannot Address

If you would like to explain your rating, please type in the space below:

Goal 2: Instructional Leadership/Student Learning in Direct-Service Programs

Bill's half-page description to go here, with links to artifacts.

Please rate Bill's performance this year related to Goal 2:
Exemplary / Proficient / Needs Improvement / Cannot Address

If you would like to explain your rating, please type in the space below:

Goal 3: Instructional Leadership/Student Learning in Member Districts

Bill's half-page description to go here, with links to artifacts.

Please rate Bill's performance this year related to Goal 3:
Exemplary / Proficient / Needs Improvement / Cannot Address

If you would like to explain your rating, please type in the space below:

Goal 4: Meeting Member Districts' Needs

Bill's half-page description to go here, with links to artifacts.

Please rate Bill's performance this year related to Goal 4:
Exemplary / Proficient / Needs Improvement / Cannot Address

If you would like to explain your rating, please type in the space below:

Goal 5: CES Management and Operations

Bill's half-page description to go here, with links to artifacts.

Please rate Bill's performance this year related to Goal 5:
Exemplary / Proficient / Needs Improvement / Cannot Address

If you would like to explain your rating, please type in the space below:

PART 2: ORGANIZATIONAL PROGRESS & LEADERSHIP RESPONSIVENESS

The questions below are intended to collect your impressions/opinions about how well CES is currently serving its member districts, and about aspects of Bill's leadership. (Superintendents of member districts are also asked to respond to most of these questions.)

How CES Serves member Districts

Response options: *Strongly Agree/Agree/Disagree/Strongly Disagree/Cannot Address*

Member districts are aware of the services that CES can provide.
[option to explain]

The range of services offered by CES is in line with member districts' needs.
[option to explain]

CES directly provides relevant services to member districts.
[option to explain]

In the past year, CES has helped member districts implement programs that support all learners.
[option to explain]

CES as a critical partner in bringing new and innovative educational ideas and strategies to member districts.
[option to explain]

On the whole, the mission of CES is aligned with the needs of member districts.
[option to explain]

Bill Diehl, Executive Director

Response options: Many times per month/a few times per month/sporadically/rarely or never
In the past year, I have interacted with Bill...
on the phone
in person
over email

Response options: *Strongly Agree/Agree/Disagree/Strongly Disagree/Cannot Address*

Bill is a local leader in fostering educational excellence.
[option to explain]

Bill is familiar with the challenges and assets in member districts.
[option to explain]

Bill clearly communicates about the services that CES can offer member districts.
[option to explain]

Bill is an advocate for the needs of member districts.
[option to explain]

Bill champions organizational commitment to high standards and positive expectations for all students.
[option to explain]

Bill effectively interprets and executes the intent of Board decisions.
[option to explain]

Bill responds well to constructive criticism.
[option to explain]

Bill follows up with board members in a timely manner.
[option to explain]

Bill is a local leader in promoting social justice, equity, inclusion and cultural responsiveness.
[option to explain]

Is there anything else you would like to say about CES or Bill Diehl?
[open response]

Superintendent Evaluation of William Diehl, Executive Director, Collaborative for Educational Services

FOR SUPERINTENDENTS:

Thank you for agreeing to complete this survey assessing the performance of the Collaborative for Educational Service's Executive Director, Dr. Bill Diehl. Please complete the ratings questions below, and note any comments in the appropriate text box.

Please note your name and the district that you represent, so that we may keep track of who has completed the survey. The individual responses will be anonymized, and will become part of the Executive Director's personnel file, available to the Director and other Board members, but will not be made public. Survey results and comments WILL be reported in aggregate, however, as part of the evaluation summary presented to the Board for approval.

If you have any questions, please contact Rebecca Mazur at the Collaborative at rmazur@collaborative.org, or 413.270.4402. Thank you.

What is your name?
[open response]

What district do you represent?
[dropdown options]

How CES Serves my District

I am aware of the services that CES can provide my district. *(Yes, no, not sure)*
[option to explain]

(If question above is yes or not sure)

The range of services offered by CES is in line with my district's needs.
[option to explain]

In the past year, CES has directly provided services to me or my district. *(Yes, no, not sure)*
[option to explain]

(If question above is yes or not sure)

I have been very satisfied with the programs and/or services that CES has helped execute.
(Agree/Disagree Scale)
[option to explain]

CES is a critical partner in bringing new and innovative educational ideas and strategies to my district. *(Agree/Disagree Scale, with a "not sure" option)*
[option to explain]

On the whole, the mission of CES is aligned with the needs of my district. *(Agree/Disagree Scale, with a "not sure" option)*
[option to explain]

Bill Diehl, Executive Director

In the past year, I have interacted with Bill...
on the phone... *Many times per month/a few times per month/sporadically/rarely or never*
in person... *Many times per month/a few times per month/sporadically/rarely or never*
over email... *Many times per month/a few times per month/sporadically/rarely or never*

Response options: *Strongly Agree/Agree/Disagree/Strongly Disagree/Not Sure*

Bill is a local leader in fostering educational excellence.
[option to explain]

Bill is familiar with the challenges and assets in my district.
[option to explain]

Bill clearly communicates about the services that CES can offer my district.
[option to explain]

Bill is an advocate for the needs of my district.
[option to explain]

Bill champions organizational commitment to high standards and positive expectations for all students.
[option to explain]

Bill is a local leader in promoting social justice, equity, inclusion and cultural responsiveness.
[option to explain]

Bill is instrumental in convening local and regional educational leaders to collaborate and share resources/ideas.
[option to explain]

Is there anything else you would like to say about CES or Bill Diehl?
[open response]

Draft
CES Board Evaluation Subcommittee
Recommendations for the Board Evaluation of the Director of Finance and Operations

(Results will be part of a more comprehensive evaluation
conducted each year by the Executive Director)

Rating – Unsatisfactory, Needs Improvement, Proficient, Exemplary

1. Provides the Board with written budgets, reports, and pertinent fiscal information in a timely manner.
2. Presents fiscal information in a format that is clear, concise and understandable
3. Provides verbal presentations of budgets, reports, and pertinent fiscal information in a methodical, clear and articulate manner.
4. Responds to questions from the Board with patience and clarity in a professional manner.
5. Follows through with providing additional materials or answering questions as requested by Board members
6. Manages the required Annual Audit and ensures that the Board is provided with documentation and sufficiently detailed explanation.
7. Understands and complies with state and federal laws and mandates as well as Collaborative regulations, procurement policies, and collective bargaining agreements.
8. Demonstrates a commitment to the mission, values, goals, key practices and programs and services of CES.



EXECUTIVE DIRECTOR'S REPORT TO THE BOARD OF DIRECTORS March 27, 2019

March 27, 2019

Dear CES Board of Directors:

Happy Spring! There is much to report on and celebrate since our meeting in January. Here are a few highlights:

A year ago, the Massachusetts House and **Senate passed "An Act relative to education collaboratives."** **This bill will go into effect in early April, 2019.** The bill updates the previous legislation and considerably **strengthens the ability of collaboratives to serve their member districts.** Here are highlights for CES:

- Organizes collaboratives into no more than 6 regions, with one liaison per region; **we are the current liaison for Pioneer Valley and the Berkshires** which gives us some key responsibilities and authority; more direct connections with DESE; as well as potential funding
- Gives added impetus for DESE to use collaboratives as providers of services, and **increases our eligibility for grants and contracts, on our own, and in partnerships.**
- In some cases, DESE will give **preference to collaboratives:** "For a particular state initiative, the board of elementary and secondary education may designate a lead collaborative in each region to provide support for the implementation of that initiative."
- Allows us to **provide services to developmentally disabled individuals** over the age of 22 (new for most collaboratives, including us).

In the spirit of this increased role for collaboratives, the Massachusetts Organization of Educational Collaboratives (MOEC), in direct coordination **with CES and 9 other collaboratives** across the state, **submitted a proposal for a statewide *Social Emotional Learning/Mental Health Academy*.** MOEC is partnering with The PEAR Institute: Partnerships in Education and Resilience (PEAR) at Harvard Medical School and McLean Hospital. The goal of the Institute and extensive district support afterwards is to: support all students systematically along the social emotional learning/mental health continuum; build educators' knowledge base and capacity to teach and integrate social emotional learning within the classroom setting; and train student support staff to implement evidence-based Tier 2 (targeted) and Tier 3 (intensive) behavioral and mental health strategies/interventions. **If the grant is awarded, CES will lead the effort in western MA (including the Berkshires). Many thanks to Chairperson Daniel Hayes for writing a letter in support of our efforts!**

CES is also partnering with a sister Education Service Agency in Connecticut on a proposal for an ambitious federal DOE Early-Phase Education Innovation and Research (EIR) grant. The proposal, ***Future Focus: Augmented Reality as an Accelerator in Science + Computer Science Learning***, is intended to infuse new technologies and computer programming experiences into traditional high school science courses. The Connecticut collaborative has done similar successful work with grants from the National Science Foundation and other funders. **The focus of this grant is on working with rural schools in MA, CT and VT. CES has reached out to our districts that qualify as rural for this purpose. As of this writing, Ware has signed on and six others are considering it.**

On February 15, CES hosted a highly successful **meeting of all of the Superintendents in both counties with nine of our twelve area legislators (or aides)**. This event will be discussed at this March Board meeting. Information about the meeting and the materials distributed at the event can be found on our website, here: <https://www.collaborative.org/WMass-district-research-analysis?tca=cy0ZRQD66zck6URt9AFnyZqq1Fb20wJbKnl2D90gXwl>

The **Gateway Regional School Committee voted unanimously to request membership in CES** (discussed at this 3/27 meeting). In addition, we have increased collaboration and services with the Berkshire districts, the Athol-Royalston School District, and the Vermont Learning Collaborative

COMING UP!

Each year, the Department of Youth Services, Commonwealth Corporation, and CES hold a truly wonderful **DYS Youth Art Showcase**. This is an event that inspires us each year, as youth in the programs share their artwork, performance art, spoken word, and more. Their creativity and skills are immense, and the artwork exhibited at the event is for sale to raise funds for DYS programs. **CES Board members are invited to come!** It will be Tuesday afternoon, May 14th, 2019 at WGBH, 1 Guest Street, in Boston.

HEC Academy Graduation is Friday, June 7th. **Senator Jo Comerford** has agreed to be our **graduation speaker!**

In June, there are **graduations across the state for our DYS and SEIS** students. The closest one to Board Members is for the western region. It is on **June 19, 2019, from 12:00 to about 1:30** with refreshments and celebrations to follow. It will be held at **Westfield State University**.

Watch for announcements about other graduations, including for Mt. Tom Academy.

A BIG SHOUT OUT to our Board Chairperson, Dan Hayes. Dan was recently appointed to the **Special Commission on Improving Efficiencies in Student Transportation** as created under Section 77 of Chapter 154 of the Acts of 2018. The Commission is charged with making recommendations to improve efficiencies relative to transportation for the following: students attending regional schools; students in special agricultural schools; and any other student transportation the commission deems appropriate. Representative Peisch and in Senator Hinds are convening the commission. **Congratulations, Dan!**

Best regards,



On the following pages are a few highlights of CES's recent work. **The highlights are arranged according to our strategic goals.**

STRATEGIC GOAL 1: MEETING MEMBER DISTRICT NEEDS *by collaborating to build needed strength and capacity based upon recognition of current and upcoming demands and trends in education.*

SELECTED / REPRESENTATIVE ACTIVITIES

- A full slate of **spring professional development open-enrollment workshops** is successfully underway and enrollment is strong.
- The **Summer Academy** schedule is almost complete. Postcard mailings and email blasts with the course information will go out the Monday after April vacation. The Summer Academy primarily serves **educators in our member districts**.
- We continue to provide **custom on-site PD, coaching, and other professional services support for our members and non-members** in the Pioneer Valley and across the state.
 - A list of these are included in the Executive Director Evaluation report, also distributed for this meeting
 - As of the end of March, we completed, or are contracted to complete 99 of these contracts. (We had 128 for all of 2017-18)
 - New Contracts include: Trauma Informed practices at **Fisher Hill Elementary and RC Mahar School**; Google Training at the **Clark School for Hearing and Speech**; Transition Assessments (Longmeadow, **Northampton** and Berkshire Hills Regional); Education Team Leader Consulting in **Easthampton**; Paraprofessionals Workshop at **Smith Vocational High School**; Equity Based Staff development at the **Northampton YMCA**, Railroad Street Youth Project and UMASS Amherst; Inclusion Report for SABIS Charter in Springfield.
- **We continue to provide open enrollment workshops and institutes.**
 - A list of these are included in the Executive Director Evaluation report, also distributed for this meeting
 - As of the end of March, we had **956 registrants**
- In our **Alternative Youth Services** area, The STEM@Work Program, implemented by Matt Rigney, has successfully recruited 24 placements to date (exceeding the grant goal of 20), has connected with guidance staff in **Franklin and Hampshire counties**, and has held recruitment sessions for high school students. Over 60 students have expressed interest in the program to date. Recruitment of employers and students continues with the hoped-for goal of 30+ placements in STEM industries for spring and summer 2019.
- **The Perkins Consortium:** In his role as director of the Perkins Consortium for **Amherst, Easthampton, South Hadley and Gateway**, Mr. Rigney is advising schools on upcoming audits and creation of advisory groups. He is also leading the schools' response to and ESE audit request for specific information pertaining to graduate reporting. Program equipment spending is nearly complete, and a potential new school (Quaboag) is in conversation about possibly joining the consortium. Connecting Activities continues with stronger ties being forged with students and staff at Hopkins Academy and Gateway Regional.
- **CES Afterschool**
 - All thirteen programs are deep into their second sessions and are about to start up their third sessions of the school year. In addition, programs have been immersed in summer program planning.

- In February, both **Greenfield High School** and Philip G. Coburn Elementary were awarded DESE's SPED 245 grant. This grant enhances after school services for students on IEPs.
- Four programs are up for the competitive 21st CCLC Exemplary Grant this year: **Greenfield High**; Memorial and Coburn Elementary (West Springfield); and **Easthampton High**. All four schools and the CES After School Dept. are working diligently to prepare for this process.
- The **SPIFFY** (Strategic Planning Initiative for Families and Youth) Coalition partners with all sectors of the community to identify and address risk factors facing youth, and build resiliency among youth and families. Below are some highlights:
 - Between March 4 and April 12 SPIFFY is administering the Prevention Needs Assessment (PNA) Survey among students in grades 8, 10 and 12 at **nearly every school district in Hampshire County--over 3,500 students**. Results will be available in Fall 2019. Thanks to the participating school districts, we have a wealth of trend data on youth substance use and other risk and protective factors dating back to 2007.
 - SPIFFY is partnering with a newly formed Young Adult Empowerment Collaborative on an OJJDP Grant to prevent opioid and related substance use disorders in our region. As part of this grant SPIFFY and Hampshire HOPE are taking the lead in **Hampshire County on a Youth Participatory Action Research (YPAR) project called YouthMap**. The idea is to involve youth ages 16-24 (including those most at risk for substance use disorders) in the process of identifying assets and barriers experienced by youth during transitional years leading to adulthood. Through face-to-face interviews with adults in the community, youth uncover resources and identify barriers. Because of the dynamic and interactive nature of the project, the process itself often builds community connections, interest, energy, compassion, and opportunity among those with whom the youth interact, and the community as a whole.
 - As a founding partner of the **Trauma Informed Hampshire County Network**, SPIFFY continues to take a lead role in raising awareness of what it means to be a Trauma Informed Community. The group is working to create a "speakers bureau" to increase awareness of ACEs and trauma, and we are developing a toolkit for organizations who wish to do a trauma informed "walk-through audit" of their space and practices.
 - SPIFFY continues to work with municipal leaders to strengthen local bylaws and regulations for alcohol, marijuana, and e-cigarettes to protect youth health.
- **The Youth Mental Health First Aid Project** (coordinated by Colleen Osten)
 - Collaborating with the CES Evaluation staff to track the measures we will be collecting.
 - Developed a survey that will go out to participants of YMHFA training for data collection.
 - Trained 11 people in YMHFA in quarter one and 62 people in quarter two
 - Scheduled two training sessions to be hosted by CES in April and July
 - Completed a contract with the **National Council for Behavioral Health** to conduct a 3-day onsite instructor training for 15 people at CES in July
 - Actively meeting with leaders in the Veteran community to target trainings to this community. Trainings are likely to be held with *Veteran Outreach Into Community Engagement (VOICE)*, and with Massachusetts National Guard Military and Family Program Staff

- NCBH is reviewing a request that is likely to be approved to conduct Peer Educator YMHFA training to students 16-18 years old at South Hadley High School. If accepted, NCBH would be including this as part of their pilot program that tests the curriculum's appropriateness and utility among older adolescents.
- Developed Resource Guides for 3 of 14 counties in MA which will provide valuable National and local mental health and substance abuse resources. The guides will be distributed to participants at YMHFA training sessions.
- Scheduled YMHFA training sessions for DYS Administrators and Education and Career Counselors in July.
- **Early Childhood Professional Development**
 - Identifying and Supporting Children with Special Needs in Your Program, 21 people attended (Feb)
 - Understanding and Addressing Young Children's Challenging Behaviors, 15 people registered, on-going PD right now. End March 18th.
 - Online Intro Course on the MA Standards for Pre-K and K Social and Emotional Learning and Approaches to Play and Learning, 10 people, ends April 14th
 - Having Difficult Conversations with Parents, March 19th, 11 people registered.
 - Spineless Wonders and STEM, currently 10 people registered, registration closes March 20th, course runs March 27th.
 - "Site-based" PD (requested by schools)
 - Assessing Diverse Learners, 31 people attended
 - Early Childhood SJE/Interrupting Unconscious Bias in Early Childhood Classrooms

STRATEGIC GOAL 2: FOSTERING THE SUCCESS OF CHILDREN, YOUTH AND FAMILIES, WITH A FOCUS ON THOSE PLACED AT RISK – by providing educational programs, policies and practices that foster the success of families, youth and children.

SELECTED/REPRESENTATIVE ACTIVITIES – Special Education

HEC ACADEMY

ENROLLMENT DATA:

SPECIAL EDUCATION PROGRAM ENROLLMENT DATA: March 27, 2019		
HEC Academy = (36)		
COUNTY	Percentage of <i>MEMBER</i> Enrollment By County (members = 27 students)	Percentage of <i>TOTAL</i> Enrollment by County

Hampshire = (20.5*) students (MEMBER DISTRICT) <i>*Student has dual fiscal LEA</i>	Amherst Belchertown Easthampton Granby Hadley	Hampshire Regional Hatfield Northampton = South Hadley Ware	76%	57%
Franklin = (6.5) students (MEMBER DISTRICT) <i>*Student has dual fiscal LEA</i>		Frontier Gill-Montague Greenfield Pioneer Valley RC Mahar	24%	18%
Berkshire = (1) student		Lenox	N/A	3%
Hampden = (7*) students <i>*Students have dual fiscal LEAs</i>		Agawam Holyoke Longmeadow Monson Springfield Westfield	N/A	19%
Worcester = (1) student		Athol	N/A	3%

UPDATES:

- **HCC:** Two students currently enrolled and doing well. Midterm grades should arrive later this month. One student was exploring the idea of college and has really connected with the professor, and even though he's not sold on the idea of college, he wants to take other courses with this professor, perhaps over the summer
- **Senator Jo Comerford** has agreed to be our **graduation speaker on Friday June 7th**.
- **MCAS 2.0.** We have 13 students taking the 10th grade online test--this is our first year w/ CBT. School internet infrastructure seems to be in a good place to handle the bandwidth requirements.
- **Volunteering:** Tones Smith (clinician) went with two students for their first volunteer session at the Northampton Soup Kitchen; the session went extremely well and the students are looking forward to going again. Tones will also be taking a group of students to the Food Bank soon for some volunteer work there.
- Jeanne Tuthill & Maggie Wurm will be presenting a break-out session at the **Annual Autism Conference** on April 23rd. They will present a 1.5 hr session entitled "Communication Needs for Individuals with Autism" and the session will be presented in both the morning and afternoon breakout sessions
- **Louangie Bou-Montes**, who has been with us for six years has tendered her resignation; her last day is Friday, March 22; Louangie will be taking on an ELA Teacher position at Holyoke High School, where she will be teaching Ethnic Studies. We're very thankful for all

that Louangie has brought to the Academy in her time here, and we wish her well going forward--this is an excellent opportunity for her and is well-aligned with her passions and interests!

SELECTED/REPRESENTATIVE ACTIVITIES

North Berkshires Academy

- **NBA reached its goal with Enrollment of 9 students from 4 different districts!**
- **Recent NBA PARENT Quotes**
 - "We are consistently impressed with the patience, creativity and flexibility of the staff at the NBA. We are very happy with all they are doing to assist our son and his challenges. We couldn't have wished for a better place. If it weren't for the NBA our son would not be in a classroom environment at all."
 - "As you know, our son will be going into 11th grade next year. I have some questions as to what the program and the curriculum will look like next year. Our son is excelling at the NBA. The education and support he receives are top notch. All of our concerns are addressed and if need be resolved in a timely manner. Our son has come a long way since being enrolled in the Academy. He has learned to advocate for himself and other important life skills. I feel that any placement other than the Academy would lead to regression in these areas."
 - "Your program is the best option for challenged kids...these kids are a challenge! In my opinion you and your staff deal with a lot of attitude from the teens but you are able to academically steer them towards the future. My child was failing at his previous school. He is a high risk student. He can be adorable but he can be horrible. The Academy is a successful setting. My child will not be successful without NBA. The staff work with him when he gets off track. He is safe at NBA. Staff are in close contact with me. My child trusts the program and its processes. I am hoping next year provides 11th and 12th grades, and continues to be a safe, small learning environment that focuses on the emotional needs of these students as well as their educational successes and reaching their personal potentials."
- **NBA STAFF Updates on Students**
 - CB applied for Plus Level again (which means he's earned an average of 90% of his tokens each week, completed all of his assignments, attended all classes, and completed the Plus Level Application process) and recognizes that respect is something that he's struggled with in the past and is actively addressing that. He also mentioned that he wants to look "more respectable" for his transition back to Drury.
 - AK has been talking about academic lessons covered in school, at home with his family.
 - On a day where there was a 2-hr Delay, AK (high school) and DA (middle school) were the first and only to arrive "on time". AK offered to DA that he should join his class if no one else shows up so that he didn't have to be alone for the day in middle school.
- **NBA SUPERINTENDENT QUOTES**
 - "You guys do an amazing job with kids based specifically on building relationships. Your program would not have such success without you and your staff having the qualities you do as people. Keep it up!"

- “Everyone there is committed to developing positive, trusting relationships with the students to assist their ability to be successful in all areas. So many of these students have negative school experiences, but the strategies utilized at the Academy allow these children to feel safe and supported which leads to improvement and positive outcomes. The students are expressing that they now actually want to attend school, and in my opinion, that is the first step necessary to helping them achieve their goals (in all areas). Providing the students with a place to go each day where they feel like they belong is huge for their daily productivity and happiness.”

SELECTED/REPRESENTATIVE ACTIVITIES – Mt Tom

- In 2018-2019, we enrolled **19 students** in grades 9-12 (3 students returned to their districts)
- Current Enrollment: **16 students from 12 different districts:**

West Springfield (4)	Belchertown (2)
East Longmeadow (2)	Hampshire Regional (2)
Monson (1)	Mahar (2)
Minnechaug (2)	South Hadley (2)
Granby (1)	Ware (1)
- **9 Seniors will graduate in the Class of 2019 this June; 1 student has been dual enrolled at HCC**
- **Staff:** Lead Teacher, Barbara Cheney and Carole Jackewich as well as 3 part-time staff and 1 intern from Western New England College
- **INITIATIVES:**
 - Partnered for the second year with Modern States to offer CLEP prep online courses
 - Entered the second year as a Summit Learning Innovation School (one of 30 out of 300 nationally); Barbara Cheney named Summit Learning Fellow 2018
 - Guest speaker series welcoming HCC students and faculty; participation in HCC events
 - Guest lecturer series with: Steve Hinks (Music Appreciation); Katy Schneider, Smith College Drawing Professor, (Art); Laura Banks (Health); Amy Dawn Kotel (Health & PE); Kade Sandomierski (Poetry); Maureen Corrigan, Georgetown University (The Great Gatsby); Mimsy O’Connor (Mindfulness)
 - Podcast creation and production with: [Northampton Prevention Coalition](#) and [RadioPlasma](#)
 - Project-based learning in cross-disciplinary studies: Crime, Justice & Society and Humanities
 - Resume building, interview role-play, cover letter and thank you note writing, internships
 - Youth Mapping (in planning stage)
- **PARENT Quotes** [edited for space & confidentiality]
 - “It was very difficult for [my son] to actually get out of bed, put his feet on the floor and get dressed and come to school every day. We had exhausted all means of help & support, and [our son] was just done, he just could not participate [in high school] anymore. He overcame the urge to just stay in bed and not move forward. We are very proud of him, and more importantly, he is proud of himself. So, we thank you for the growth & success that you have allowed him to be able to earn for himself. He has been

successful—something he has not been at school or in his personal life for five long years.”

- Thank you so much for all your guidance and support getting [my daughter] through what was a very difficult time in her life. She really enjoys the program and has gained some much needed confidence in herself. [My daughter] was on cloud nine today when she showed me her [Accuplacer test score] results and is looking forward to the challenge [of taking courses at HCC]. Mt. Tom Academy was a true Godsend at a time that could have proven to be a make or break point in [my daughter’s] journey.”

SELECTED/REPRESENTATIVE ACTIVITIES – Early Childhood

Growing Gratitude and Generosity (G3):

- The G3 Program held the orientation meeting for the pilot program at Easthampton High School on February 27, 2019. We have enrolled 21 parents and 31 children from 17 families. Preparation for this program has included developing family activity/resource booklets for three age groups: preschool, elementary and middle school. The booklets include suggestions for family activities and discussion questions for an age-appropriate book selected for its potential to generate parent-child discussions about gratitude and generosity. We also provided each family with Gratitude Journals, an evidence-based strategy for encouraging gratitude in children and adults. G3 pilot activities including two Parent Cafes and Family Community Service projects will continue through the last week in April.
- Our final evaluation plan was submitted in January and has been approved by our funder, the Greater Good Science Center (GGSC) of Berkeley, CA. We will be submitting a revised Year Two budget by the end of March. We continue to participate in helpful monthly remote check-in meetings with Dr. Richard Lerner of Tufts University, our Program Advisor. We are looking forward to a new format for our monthly check-in meetings with GGSC which will provide an opportunity to network with other grantees.

Training & Technical Assistance on Developmental Screening to Support QRIS Improvement

- As the new year commenced, we added another cohort of 48 early child care providers to our first FY19 group of 72 EEC approved programs.
- This brings us to a total of 188 programs approved by EEC to receive training and technical assistance in the ASQ observation tool and its on-line data upload system.
- We continue to support 11 skilled ASQ Specialists who provide 5 hour large group training opportunities and follow up with 11 hours (for each program) of technical assistance to small groups and individual programs across all five state regions.
- We welcome Jill Flanders back to our team as our Project Director. Jill worked with us on the startup of this grant last year from February through June. She will now continue as director through the end of the grant in June, 2019.
- Sadly, on March 1, 2019, EEC informed our team that there would not be a third year for this grant. We are developing transition strategies for our 188 program participants so they can continue ASQ developmental screening and ASQ online use with their families after June 30.
- There is no question that the ASQ Team at CES is a remarkably skilled group of women. A shout out to Nicole Coakley, Christine Kenneally and Amreen Shaikh for their commitment, attention to detail, and humor in the face of unexpected demands! Additionally, this grant project would not be on course and on budget without the oversight of Desiree Lalbeharie-Josias. Thank you all.

Coordinated Family and Community Engagement (CFCE)

- Early on in February CFCE had a site visit with Florence E. Howes, Family Community Quality Specialist of the Massachusetts Department of Early Education and Care. We received positive feedback on CFCE programming. Focused discussions were on subcontractors, budget amendments, council meetings, serving rural communities, ASQ's and play groups intentionally incorporating child growth and development goals within programming.
- Workshops Held:
 - Sleep issues: **Belchertown**
 - Positive Solutions in **Southampton, Amherst, Ware**
 - Hola Amigos in Williamsburg, **South Hadley, Palmer, Westhampton, Ware, Pelham, Goshen and Chesterfield**
 - Early Reading Skills in **Warren and Ware**
 - Managing Little One's Screen Time in **Westhampton, Easthampton**
 - First Steps to Reading in **Granby**
- Family Centers Programming:
 - **Easthampton Family Center:**
 - 2/9 and 3/9 the family center along with Hilltown Families and Flywheel Arts Collective continued the beloved 'Saturday Morning Dance Party' with a breakfast bash featuring food and dancing for kids
 - 3/8 Music with Maggie from Little Roots performed at playgroup
 - **Palmer Monson Family Network:**
 - 2/11 The families at the center met at the Monson Senior Center for a craft time with Senior Center patrons
 - 2/27 the center went on a tour of the Palmer Police Department
 - 3/4 A Music and Movement class was provided at playgroup
 - **Amherst Family Center:**
 - 2/6 Provided a Creative Movement for Kids and their Caregivers" class at the center
 - 2/14: Provided a music sing along circle for families at the center
 - 3/13: Hosted a community potluck lunch with the center's families
 - **Ware Family Center**
 - 2/1 Music was provided at the center which was sponsored by Mass Cultural Council Grant through Ware Cultural Council
 - 3/8 Provided Zoo On The Go for families at the center
 - 3/4 The center families walked to the Ware public library for its Eric Carle Event

- 3/20 The center families walked to t the Ware Public library to have story time with Sophie the dog
 - **Belchertown Family Center:**
 - 2/26-Provided Music/performance at the center
 - 3/30-The center will host a self-care event for parents and caregivers with the Hilltown Holistic Center.
 - **HRSD:**
 - 2/21: Playgroup at the Westhampton Library got to meet Comet the Bright Spot Therapy Dog and hear some great stories.
 - 3/5 Westhampton playgroups went to the Sugar House
- On-going community playgroups: Pelham, South Hadley, Granby, Amherst
- Making the Transition to Kindergarten booklets and calendars are being made available again this year and at this point we have over 30 schools and community programs requesting materials.
- Over 20 school/libraries were provided a \$100 to collaborate with us on CFCE-related activities and materials. Some examples include: using the \$100 to support an Eric Carle event and a parent workshop, to help purchase lawn signs for a story walk, to purchase supplies for a parent cafe, to purchase STEM kits and Baby Time Materials, to purchase parenting resource books
- Upcoming events:
 - All CFCE programs will provide special programing to celebrate the Week of the Young Child during April 8–12, 2019. The Week of the Young Child™ is an annual celebration hosted by NAEYC to spotlight early learning, young children, their teachers, families, and communities.
 - Parent Academy will take place 5/11 at the Belchertown Family Center
 - Planning for the year end event for all families at our programs to come together and celebrate a year of fun and success is in gear. More information is to come.

Strong Foundations for Young Children (SFYC)

- We currently are serving 3 children and families through SFYC.
- We closed 1 case in SFYC in January. The child was receiving EI services and the caregiver decided to discontinue SFYC services.

Early Childhood Mental Health (ECMH)

- We currently have five clinicians working on ECMH cases, at varying hours
- 29 families are currently open and receiving services
- We currently have a waitlist of 3.
- 4 cases closed in January, 1 cases closed in February

Pyramid Model Work

DESE: We are subcontractors with Vanderbilt University to do coaching with preschools in regional school districts on the Pyramid Model which addresses the social emotional learning and skill level of children/students, and their challenging behaviors. We are currently coaching Amherst, Gardner, Holyoke and Westfield. These districts are all making great progress around the implementation of the Pyramid model in their preschools. We are also providing coaching support to Pittsfield and Nashoba school districts. We were also asked recently to provide coaching to the Clarke School in Northampton. The Clarke School is based in Boston, and is working with a coach there, however the Northampton site asked for their own coach to support implementation

EEC: We are also subcontractors on an EEC grant to do similar work in EEC licensed education and care programs. We are currently coaching seven programs: Jumpstart (Agawam), Kidstop (**Ware**), Little Bear (**Easthampton**), Community Action Headstart (**Northampton**), Northfield Mount Herman (**Northfield**), MOC (Gardner), and Deerfield Academy (**Deerfield**) around the implementation of the model in their preschools. If funding is continued next year, all of the programs are excited to continue.

Building Inclusive Community (BIC) Teams

BIC is designed to promote improved inclusion practices in public preschools; to support community partnerships and, to improve the preschool experience of young children with special needs/disabilities and their families. This project provides 2 conference days and 4 PLCs (one of which is individualized for each team). 10 school districts from around the state have teams participating in this project. We finished the last of our personalized PLCs in February, and held our first PLC with all ten teams on Feb 1st. The topic was Collaborative Teaming and Home-School-Community Collaboration. We also held our second conference on March 15th to 139 people; 37 from our teams, and 102 from around the state. Our next event is a PLC on April 1st about Co-Teaching.

STRATEGIC GOAL 3: DEVELOPING EXEMPLARY EDUCATORS - through the delivery of high-quality and distinctive professional development.

SELECTED / REPRESENTATIVE ACTIVITIES (PLEASE ALSO SEE GOAL 1)

- MA DESE awarded the PD department a \$100,000 grant to provide consulting services to schools across the state who are in turn-around status for 2 specific categories of students: Students with Special Needs and English Language Learner students. We are working with the Statewide Systems of Support (SSoS) structure at DESE to provide services to identified schools.
- ISTE - We have completed our first 2 cohorts of the course and we already have 1 educator who has attained ISTE certified Educator status!!
- Emerging America: With Nick Aeita, Professor of History Education at Westfield State University, Rich Cairn two sessions (including 50 teachers) of a new course on World Geography and Ancient History for Grades 6-7. Emerging America Assistant Director Alison Noyes joined Rich Cairn in co-teaching a session of Accessing Inquiry for Students with Disabilities through Primary Sources in **Northampton**. Rich taught sessions of Accessing Inquiry at Mt Wachusett Regional and Marlborough High School. Rich taught a session of the course on supporting English Learners to launch an 18-month initiative at AESA member Center for Schools and Communities, in Harrisburg, PA. CES received 100 applications,

including many local teachers, for the July 2019 National Endowment for the Humanities Landmarks workshop: Forge of Innovation: The Springfield Armory and the Genesis of American Industry. Rich is working with Hadley Public Schools and with Reading Public Schools on DESE-funded, site-based History and Social Science small grants.

ADDITIONAL SELECTED HIGHLIGHTS

Research and Evaluation

- DESE has awarded the contract to conduct program evaluation to inform the Massachusetts Recovery High Schools. We will provide more information once the evaluation plan is finalized.
- We continue to collaborate with Healthy Families and Communities to support structured data collection and use for the youth prevention needs assessment (currently being administered in all Hampshire County districts), the youth mental health first aid project, and community health needs assessments in conjunction with area health care providers.
- As part of our evaluation of DESE's Safe and Supportive School program, we will explore how experienced district staff are mentoring new grantees in utilizing Behavioral Health Framework and developing action plans to address social-emotional and school climate issues.
- As evaluators for an NSF-funded project applying an Imaginative Education framework to STEM instruction in middle school, we are refining our evaluation design based on the implementation constraints and supporting the project team in planning strategically to support Springfield Public School teachers so they are prepared to test the new curriculum units next year.

Business Development and External Relations

Marketing and Communications

Graphic Design:

- Completion of the DYS Education Report (an annual publication) and the first [DYS Education Practice Brief](#). The Practice Brief on the DYS Postsecondary Education Program is the first in a series. A new Practice Brief on Supporting Teacher Excellence and the DYS System of Professional Development is well underway and in the design stage.
- Materials for the Growing Gratitude and Generosity project: logo, Generosity Journal, and Activity books for families with preschool, elementary and middle school children: collaborative.org/g-3
- Google slides 101 training for CES staff
- MOEC (Mass Organization for Education Collaboratives) has reached out to ask for design services for a complete redesign of their organization brochure.
- We are beginning printing for this year's Kindergarten Transition activity books and calendars. These are shared with our CFCE playgroups and family centers and with schools and districts.

Web Development:

- Kicked off design team meetings creating the plan and research steps for FY20's redesign of the CES website.

Marketing

- Outreach will begin soon on behalf of our summer Licensure courses

- We are working to complete web pages and materials for outreach on behalf of two new programs in Franklin County: a Transition and Re-entry program for middle and high school students, and an early childhood therapeutic classroom. Both will be hosted and located at Pioneer.

Grants Applications and Bid Responses

- Submitted Sober Truth on Preventing Underage Drinking Act (STOP Act) proposal for funding on behalf of Healthy Families, on 3/22
- Proposal for an evaluation project for the Railroad Street Youth Project was submitted last week.
- Also last week, we submitted an application for funding to Children's Behavioral Health Innovation Awards on behalf of Strong Foundations for Young Children
- Submitted a 21st Century Summer Enhancement grant on 3/6 on behalf of our After School programs.
- Submitted an application to United Way of Hampshire County on behalf of our SPIFFY program professionals, for a program to engage youth and education professionals in mapping ACES in Hampshire county.
- Submitted an Evaluation proposal for evaluating Recovery High Schools late in February.
- Submitted English Learner/Special Ed proposal late January
- Awarded grant of \$10,000 each for Palmer Middle school and Greenfield High school After School programs.

I hope you find this selection of recent activities informative and helpful. Please feel free to call me if you have any questions or want further information about the activities outlined in this report.