STEM@Work Paid Internship Program
STUDENT INFORMATION & APPLICATION

INTRODUCTION:
The STEM@Work Paid Internship Program will provide high school students from Franklin, Hampshire, and North Quabbin counties with paid internship placements in STEM settings (Science, Technology, Engineering, and Math). Slots for this program are available only to students who apply. Applications are reviewed and slots are filled on a rolling basis and as internships become available. Most of the internships will take place in late spring and into the summer of 2019.

The STEM@Work Paid Internship program offers high school students an exceptional opportunity to gain valuable experience and connections in STEM fields—and be paid for it. Although we cannot guarantee an internship in a STEM field of your choice, we will do our best to make workable matches. Applicants should be open to interning in a field they are not necessarily familiar with. Gaining experience is most important for students at this age.

Expectations of Students:
● Arrive to the internship on time, dressed appropriately, ready-to-work, and with a positive attitude
● Communicate effectively and cooperate with staff and employers
● Follow company policies for regular employees
● Participate in and complete all aspects of the program, such as:
  o Career development workshops
  o All internship hours
  o All reflection activities such as journal-writing
  o Production of a final product such as an oral presentation, written report, or video.
  o Completion of the Massachusetts Work-Based Learning Plan with your supervisor
  o Permission to school to share student data with our program

Benefits to Students:
● Minimum hourly pay of $11 or better
● Exposure to regional post-secondary STEM training programs and careers
● College and career-planning support
● Interview preparation, cover letter and resume writing workshops
● Internship performance reviews using the Massachusetts Work-Based Learning Plan
● Great professional experience for your resume
● References for future job and college applications, if earned
● Expanded professional network, which can open doors to other opportunities, if earned

Process of Student Application and Approval:
● The STEM internships are highly competitive. Only completed student applications submitted online will be accepted.
● Student applications will be reviewed for the strength and quality of interest in this program, AND by evidence of the student's reliability and ability to commit and follow through. These and flexibility in internship setting are the main factors that will determine whether an applicant advances to the interview stage. We care less about grades or previous work experience. A student's commitment to participate in and complete ALL stages of their internship is critical.

RECOMMENDED:
Review the form in its entirety before you begin writing. You can also print the document to review it first. Final submissions must be made online and spelling and grammar DO matter! If you have extenuating circumstances, please email me at mrmney@collaborative.org or call 413-522-8322.

* Required

Email address *

Your email
Student Name *
Your answer

Graduation Year *
- 2019
- 2020
- 2021
- 2022

Age *
- 14
- 15
- 16
- 17
- 18

School *
Your answer

Guidance Counselor *
Your answer

Parent/Guardian Name *
Your answer

Parent/Guardian Email *
Your answer
Parent/Guardian Phone *
Your answer

Parent Guardian Signature for Participation *
Your answer

Student Application Questions

Please answer the following questions completely, clearly, and honestly. What matters most in these long answers is your honesty with yourself and the clarity of your answers on the page. I want to get to know more about your readiness to make the commitment to this program and so that I can make the best possible match. You are encouraged to read through all the questions and consider your answers first, perhaps even writing a rough draft, before submitting them.

1) What, in your opinion, is the best feature of your personality? Why? How do you think it would be a benefit to you and your employer in a job? *
Your answer

2) What part of your personality has been a challenge for you in the past? How do you manage this part of yourself? What would you change if you could? *
Your answer

3) What do you think about entering the world of work? It could be positive or negative. Tell us about it. (Your honest answer will help us determine how we can support you to have a successful internship experience.) *
Your answer

4) Are there particular careers you’re attracted to? (It’s okay if they are not in STEM fields). If so, what attracts you to those careers? If you are not attracted to any careers, that’s okay, but please help us understand what you do and don’t like when you think of a job. *
Your answer

5) Tell us about your greatest skill when it comes to getting a project or a job done. Give one or more examples. *
Your answer
6) What would you most look forward to if you were selected for this STEM@Work Paid Internship program? *

Your answer

7) If you were selected for this Paid STEM Internship program, what would be something you would want help with in order to be successful? *

Your answer

8) Feel free to tell us something you would like us to know but we didn't ask you about. Feel free, too, to write down any questions you have about the program. *

Your answer

A copy of your responses will be emailed to the address you provided.